

SOUTH LANE COUNTY FIRE & RESCUE BOARD POLICY

SECTION JOB DESCRIPTIONS POLICY J-1

Position Descriptions

1.0 INTRODUCTION:

In order for personnel to understand what is expected of them within an organization, accurate and up to date positions descriptions must be created and maintained.

1.1 RESPONSIBILITIES:

The Board authorizes the Fire Chief to cause the development of *Position Descriptions* for the District. The Fire Chief will maintain pertinent and updated *Position Descriptions* for all administrative, career, resident (student), and community based volunteer programs operated by the District.

The Board of Directors shall bear sole responsibility for maintaining and accurate *Position Description* for the Fire Chief as reflected in Board Policy J-2 Fire Chief. The Board of Directors may consult with the Fire Chief or other relevant sources when updating Board Policy J-2.

Adopted: 02-20-2020

Revised:

Reaffirmed: