



**SOUTH LANE COUNTY FIRE & RESCUE**  
*"Making a positive difference in the community  
Through service to others"*

**July 15, 2021**

**7:00 p.m.**

After due and legal notice, the Regular Board Meeting was called to order by Board President Cheryl Shannon at 7:00pm.

**PRESENT:** Cheryl Shannon, Tom Munroe, Dan Duffy, and Joel Higdon

**ABSENT:** Chris Holloman

**OTHERS PRESENT:** Leesa Doerrie, Linda Adler, Michelle Amberg, Erin with the Chronicle.

**Agenda Approval/Adjustments: None**

**Minutes from previous meeting:**

Tom Munroe moved to approve the June 17, 2021 Regular Board Meeting Minutes and the June 17, 2021 Budget Hearing Minutes. Debby Stumph seconded the motion.

VOTE	Debby Stumph	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

**Motion Carried**

**Election of Officers:** Tom Munroe made a motion to keep everything the same as it was this last year and Debby Stumph seconded the motion. So, all Elected officers remain in the same positions as below.

**Cheryl Shannon: President**

**Dan Duffy: Vice President**

**Tom Munroe: Sec/Treasure**

**Citizen Input- Public Comments on Items on or off the agenda:** Michelle Amberg said she was very appreciative on how fast we got the Creswell 4<sup>th</sup> of July Fire out so quickly and thanked us for coming to the airport and bringing water.

**Correspondence: None**

**Old Business: None**

**New Business:**

- **Authorize Signers on Bank Accounts:** Chief Wooten advised the Board that both banks need an updated list of authorized signers on file to be able to sign on behalf of South Lane County Fire & Rescue. We need to remove Joel Higdon and Jennifer Radcliffe and add Debby Stumph and Chris Holloman.

The following are the current list of authorized signers for South Lane County Fire and Rescue for Umpqua and Banner Bank.

Cheryl Shannon, Board President  
 Dan Duffy, Board Vice President  
 Tom Munroe, Board Sec/Treasure  
 Debby Stumph, Board Member  
 Chris Holloman, Board Member  
 John R. Wooten, Fire Chief

VOTE	Debby Stumph	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

**Motion Carried**

- **Designate District Legal Council:** Local Government Law Group is who our current Legal Council is, and they handle Labor and contracts and for the most part we haven't needed their services to much. Tom Munroe moved to designate Local Government Law Group as our Legal Council and Dan Duffy seconded the motion.

VOTE	Debby Stumph	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

**Motion Carried**

- **Designate District Budget Officer:** Tom Munroe made a motion to appoint Chief Wooten as the District Budget Officer and Cheryl Shannon seconded the motion.

• VOTE	Debby Stumph	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

**Motion Carried**

### Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Tom Munroe reviewed the Financials for June 2021.

Tom Munroe made a motion to approve and accept the Financial Statements for June 2021 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Debby Stumph	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES	x	x	x	x	x
NAYS					
ABSTAIN					
ABSENT					

### Motion Carried

**Board Policy Review:** We will start reviewing these in October 2021.

### Items for Future Agendas:

- Formation of Facilities Committee W/ Work Session for Letters of Interest
- Approval of Purchase of Ambulance from Braun NW

### Management Team Comments and Reports:

**Chief Wooten:** Chief Wooten said we have been really busy, and we have 5 district employees all over the State right now on multiple different Fires. Chief Wooten said he and Division Chief Smith have been splitting the coverage while Division Chief Raade and Baird are both out. He said that the call volume has been very high, but he has been able to backfill the shifts to make sure coverage is stepped up. He said he would like to if there was funding to hire 3 seasonal people to help with coverage during Fire season. He said that you will see that the overtime budget is inflated.

**Chief Wooten:** Chief Wooten said that the county has come out with a Community Wildfire Protection Plan and that it is available on there website. He said that he was part of this process.

**Chief Wooten:** Chief Wooten said that the Type 6 will not be here until fall now September of October. He also said that we are about 15-16 months out for the new Ambulance.

### Division Chief/Shift Commander Comments:

**Division Chief Smith:** Division Chief Smith said that we have been having in person CERT meetings now and that we currently have 20 active CERT Members combined with Teen and Adult. Division Chief Smith said the schedule is every other month on the 10<sup>th</sup> @ 6:30 at night. He is currently working with them on Driver

training so they can deliver water and food to fires that we might be working locally in the district.

**Division Chief Smith:** Division Chief Smith said that we will be leading the Bohemia Minning Days parade downtown with the ladder truck and that in the middle we will have one of our Engines.

**Board Member Comments:**

- **Tom Munroe:** Tom Munroe said that the city has opened up a hydrant and has been letting it run for long periods of time. He said it seems like a waste since we are in a drought and water levels are low. He also wanted to know if we can pump out of the river depending on water flow. Chief Wooten said yes we could pump out of the river depending on the water level but also let him know that we are not desperate for water right now.
- **Dan Duffy:** Dan wanted to know with the cost of everything going up if we sign the contracts are we locked in on those prices and yes at signing we are locked in on that price.
- **Debby Stumph: Nothing**
- **Cheryl Shannon:** Cheryl Shannon said thank you for all the hard work the district does and that she said morale seems to be high even with taxing times on everybody.

**Meeting Adjourned at 7:32 pm**

**Next Meeting September 16, 2021, 7:00pm**

**Executive Session Pursuant to ORS192.660(2)(i) Performance Evaluation of Public Officers and Employees.**

**Started 7:34 and adjourned 8:05pm**