



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
Through service to others”*

March 18, 2021

6:01 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Cheryl Shannon at 6:01pm.

PRESENT: Cheryl Shannon, Tom Munroe, Dan Duffy and Chris Holloman

ABSENT: Joel Higdon

OTHERS PRESENT: Leesa Martindale, Damien with the CG Sentinel, Erin with the Chronicle and Michelle Amberg.

Agenda Approval/Adjustments:

1. Chief Wooten would like to add Awards and Presentations under new business.
2. Dan Duffy would like to add moving the Board Meetings back to 7:00pm under new business.
3. Chief Wooten would also like to move the swearing in of new Board Member Chris Holloman to the top of the agenda.
4. Tom Munroe said he would like to restore the Pledge of Allegiance to the Agenda.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

Board Member Oath: Board President Cheryl Shannon Swore in Chris Holloman to Position 4.

Minutes from previous meeting:

Tom Munroe moved to approve the January 21, 2020 Regular Board Meeting Minutes and the January 21, 2021 Work Session Minutes. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: None

Correspondence: Thank you Card from Zachary Burrece

Old Business:

- Strategic Planning Update: Chief Wooten provided an update on the timeline and requested that the Board approve extending the Plan timeline by one year this will allow for more time to work on it.

Tom Munroe made a motion to push the Strategic Planning out 1 year and Chris Holloman seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

New Business:

- Approve Audit for FY19/20: Chief Wooten advised the Board that there were no surprises or issues with the Audit. Dan Duffy made a motion to approve the Audit for FY 19/20 and Tom Munroe seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

- Re-affirm-Appoint Budget Committee Members (3-year terms). The Board of Directors moved to Re-affirm-Appoint the following Budget Committee Members:
 1. Mike Fleck- Re-appointed
 2. Gary Manly-Re-appointed
 3. Jim Thiel- Re-appointed

Chief Wooten told the Board that Kenneth Roberts is still within his 3 years so that is why he does not need to be Re-Affirmed-Appointed at this time.

- Chief Wooten Services 2021-2024: Board President Cheryl Shannon said this is the Chiefs Contract and asked if there was a motion to approve the contract for another 4 years. Tom Munroe made a motion to renew Chief Wooten's contract and Dan Duffy seconded the motion,

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

- **Creation of Facilities Advisory Committee (Replaces Creswell Station Committee):** This renames the Creswell Station Committee. The Committee will provide input on the planning for the District Facilities for the Creswell Fire Station and the Remodel/Expansion of the Cottage Grove Fire station 201 as well as some updates to the Saginaw and the Camas Swale stations. Dan Duffy made a motion to approve the Creation of the Facilities Advisory Committee and Chris Holloman seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

- **FY 21/22 Budget:** Chief Wooten gave the Board the Budget Process Update and timelines. The Board will have a Work Session on April 15, 2021 at 6:00pm to review the interest letters and interview the candidates. The Regular Board Meeting will follow directly after. The Budget Committee Meeting will be on May 19, 2021 at 6:00pm and the Budget Hearing will be on June 17, 2021 at 6:00pm with a Regular Board meeting following directly after.
- **Move Board Meetings back to 7:00pm:** Dan Duffy said he would like to make a motion to move the Board Meetings back to 7:00pm and Tom Munroe seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Passed

- **Awards and Presentations:** Chief Wooten presented a certificate of appreciation to Division Chief Smith for the new mural at Station 201 in the Training room and for the success of the District's Career Development and Training programs. Chief Wooten told Division Chief Smith that he has brought great credit to himself as well as the District. Chief Wooten said that we are also going to present one of our Residents Kyle Morris with a Certificate of Appreciation as his last day with us will be March 23, 2021 as he is leaving our program and has been with us for 3 years

Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Cheryl Shannon reviewed the Financials for January and February 2021. Cheryl Shannon made a motion to approve and accept the Financial Statements for January and February 2021 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe	Chris Holloman
AYES		x	x	x	x
NAYS					
ABSTAIN					
ABSENT	x				

Motion Carried

Board Policy Review: Chief Wooten said that we are going to start adding this back on the agenda but wanted to know if the Board would like to start next month or wait until after the budget to start reviewing these. After some discussion it was decided that they would wait until after the Budget was completed to add this back on the agenda. Chief Wooten said it would probably be just re-affirming them

Management Team Comments and Reports:

Chief Wooten: Chief Wooten thanked the Board for renewing his contract for another 4 years he said he would be retirement eligible before the 4 years is up but had no plans on going anywhere at this time.

Chief Wooten: Chief Wooten said that we should be getting the new ambulance in service soon.

Chief Wooten: The new Brush truck is being built by Cascade Fire Equipment in Medford and we should have it by May.

Chief Wooten: The two new pick-ups will be 2022 chassis instead of 2021 because GM cancelled all existing fleet orders for 2021.

Division Chief/Shift Commander Comments:

- Division Chief Aaron Smith: DC Smith said we just completed the Office Development program and it went really well and we now have 6 new AIC Captains this training was 3 months of test and class work. He said that through COVID they have had to adapt to doing trainings a little bit different there has been a lot of in-house training.
- Division Chief Aaron Smith: DC Smith said that we are going to be having our first CERT meeting on March 25.
- Division Chief Aaron Smith: DC Smith said the new air packs are in service and all the training hours have been logged and they have used them recently in some of the Fires that we have had.

Local IAFF: None

Board Member Comments:

- The Board members congratulated Division Chief Smith on the mural and achievements with the District Trainings. Chris Holloman said he has been in

lots of meetings with murals and our is by far one of the best it looks great and is very clear to read.

- Cheryl Shannon: Cheryl Shannon thanked the Districts personnel for all their efforts during the COVID-19.

Meeting Adjourned at 6:32 pm

Next Meeting: April 15, 2020 6:00pm Work Session with Board Meeting following Directly after.