



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
 Through service to others”*

April 16, 2020

6:00 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Joel Higdon at 6:00pm at the Creswell City Hall Located at 13 South 1st Street Creswell, OR 97426.

PRESENT: Joel Higdon, Jennifer Radcliffe, Cheryl Shannon, and Dan Duffy

ABSENT: Tom Munroe

OTHERS PRESENT: Leesa Martindale, Chief Raade, Michelle Amberg

Agenda Approval/Adjustments: Dan Duffy made a motion to remove the COVID-19 Emergency Declaration from this meeting. Jennifer Radcliffe seconded the motion

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

Motion Carried

Minutes from previous meeting:

Dan Duffy moved to approve the February 20, 2020 Work Session Minutes and the Regular Board Meeting Minutes. Cheryl Shannon seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: None

Correspondence: Joel Higdon said it is always nice to see the Thank you cards.

Old Business: None

New Business:

- **FY18-19 Audit Review and Acceptance:** Cheryl Shannon made a motion to accept the FY18-19 Audit and Dan Duffy seconded the motion.

Cheryl Shannon wanted to know if Mike Caven should be listed on the 18-19 Audit. Chief Wooten said he would double check this but was pretty sure he was still on the board at that time.

• VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

Motion Carried

- **Board Resolution 20-12 Ratifying CBA:** The Board of Directors for SLCFR approves and ratifies the successor CBA Between the District and the Union. By approval of this resolution the Board directs the Fire Chief to sign the CBA for July 1, 2020 through June30, 2022. Jennifer Radcliffe made a motion to approve Board Resolution 20-12 and Dan Duffy seconded the motion. Chief Wooten said that there are only a couple changes to the contract a 2.89% COLA and two small language changes.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

Motion Carried

- **Budget Process:** Chief Wooten said that this process is going to be different from the others he said there will be no big power point presentation that there will be a bulleted and highlighted document. He said the first meeting will be in the middle of May. Dan Duffy said what about normal life and Chief Wooten said that the Budget has to have restriction as it is pretty hard to have people/public at the Fire Station so Public Comment will be made and addressed through email.

Treasurer’s Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Joel Higdon reviewed the Financials for February and March 2020. Joel Higdon made a motion to approve and accept the Financial Statements for February and March 2020 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x	
NAYS					
ABSTAIN					
ABSENT					x

Motion Carried

Board Policy Review: None

Items for Future Agendas:

- Station 201 (CG) Remodel
- Facilities Bond
- Supplemental Budget
- Chief Wooten’s Review-May

Citizen Input: Public Comment on Items on or off the agenda: None

Management Team Comments and Reports:

Chief Wooten:

- Chief Wooten advised the Board that the Station 201 remodel and the new station for Creswell has been put on hold due to the COVID-19.
- Chief Wooten said that we will have a supplemental Budget in May.
- Chief Wooten and Chief Raade will be heading to Salem for 2-3 weeks for the IMT Team this team will be taking command of the Office of Emergency Management Coordination Center (ECC) and will be coordination the statewide response for the COVID-19.
- Chief Wooten said that we are still running our normal volume call.

Division Chief/Shift Commander Comments:

- **Chief Raade:** Chief Raade said that we are currently sitting good with PPE and we are not anticipating to use it all but if we do, we have supply channels that we can get more. He said that we have been busy training for different protocols for the COVID-19.

Local IAFF: None

Board Member Comments:

- **Joel Higdon:** Joel Higdon said Thank you to Michelle Amberg and Jim for letting South Lane County Fire and Rescue use their electronic setup to so we could have our Board meeting. He said that he is so glad that we have a great partnership with the City of Creswell.
- **Dan Duffy:** Dan Duffy said he is really proud of Chief Wooten and the rest of the District staff that they are doing a great job.
- **Cheryl Shannon:** Cheryl Shannon said that she agrees that South Lane is doing a great job during this pandemic.

- **Jennifer Radcliffe:** Jennifer Radcliffe said she agrees with everybody else the District has done a great job.

Meeting Adjourned at 6:28 pm
Next Meeting: (TBD)