



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
Through service to others”*

September 17, 2020

6:21 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Joel Higdon at 6:21pm due to technical difficulties.

PRESENT: Joel Higdon, Cheryl Shannon, Tom Munroe and Dan Duffy

ABSENT: None

OTHERS PRESENT: Leesa Martindale and Linda Adler

Minutes from previous meeting:

Tom Munroe moved to approve the June 18, 2020 Regular Board Meeting Minutes. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: None

Correspondence: None

Old Business: None

New Business:

Resolution 20-13 Authorizing Knife River Payment: The SCLFR Board passed Resolution 20-05 on October 17, 2019 awarding the paving project for the training yard at the Cottage Grove fire station to Knife River Corporation-Northwest in the amount of \$104,636.32 and, the SLCFR Board passed Resolution 20-08 on January 16, 2020 authorizing an increase in project funding for the training yard in the amount of \$131,000 from the Building Reserve Fund. Knife River Corporation-Northwest completed the training yard re-paving and submitted a final invoice in the amount of \$134,011.45, exceeding the previously approved amount in Resolution 20-08 by \$3,011.45. The final submitted invoice exceeds the Boards previously approved amount requiring additional funding in the amount of \$3,011.45. The Board of Directors authorizes the expenditure of additional funds from the Building Reserve fund in the amount of \$3,011.45 bringing the total approved project funding amount to \$134,011.45. The Board of Directors authorized payment to Knife River Corporation-Northwest in the amount of \$134,011.45 for Invoice#27359.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Board Policy A-16 Organizational Meeting: Chief Wooten advised the Board that we need to update our Board Policy to reflect the Current requirements of ORS 192.640 Public Notice Required. Cheryl Shannon made a motion to update Board Policy A-16 to reflect current requirements of ORS 192.640 and Tom Munroe seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Election of Board Members:

PRESIDENT:

Dan Duffy made a motion to elect Joel Higdon as President. Tom Munroe made a motion to elect Cheryl Shannon as President. Dan Duffy seconded the motion to elect Cheryl Shannon as President of the Board.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

VICE PRESIDENT:

Cheryl Shannon made a motion to elect Dan Duffy as Vice President and Tom Munroe seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

SEC/TREASURE:

Dan Duffy made a motion to elect Joel Higdon and Joel Higdon declined to be nominated. Dan Duffy made a motion to elect Tom Munroe as Sec/Treasure Cheryl Shannon Seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Jennifer Radcliffe Resignation: Tom Munroe made a motion to accept Jennifer Radcliffe resignation from the Board and Dan Duffy seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried**Open Board Position:**

Chief Wooten asked the Board to consider tabling this process until we speak with the Election office regarding the process. Cheryl Shannon made a motion to table this agenda item until next Board Meeting and Dan Duffy seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried**Treasurer's Report:**

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Tom Munroe reviewed the Financials for June 2020.

Tom Munroe made a motion to approve and accept the Financial Statements for June 2020 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Cheryl Shannon	Dan Duffy	Tom Munroe
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Management Team Comments and Reports:

Chief Wooten: Chief Wooten said he is Happy to be back to limited administrative duties and would like to thank the Board of Directors for their support.

Chief Wooten also said because we were having difficulties with our IT system for the Board Meeting that we will get a draft of the Minutes on the Website as soon as possible.

Chief Wooten said that we have several people helping out at the Holiday Farm Fire. Division Chief Raade and Baird as well as Captain Houck and Becerra and Engineer Ewing and FF Goat.

Chief Wooten also said that we have 3 residents that have left the program as they now have their Paramedic. Tanner Smith and Cade Bolton and the District wishes them well.

Division Chief/Shift Commander Comments: None

Local IAFF: None

Board Member Comments:

- **Tom Munroe:** Tom Munroe said thank you to Joel Higdon for his help getting them through this strenuous time.
- **Dan Duffy:** Dan Duffy said Thank you Joel Higdon
- **Cheryl Shannon:** Cheryl Shannon said Thank you to Joel for everything that he has done.

Meeting Adjourned at 6:55 pm

Next Meeting: (TBD)