



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
Through service to others”*

June 20, 2019

6:37 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 6:37 pm at the Cottage Grove Fire Station Located at 233 E. Harrison Ave Cottage Grove, OR 97424.

PRESENT: Mike Caven, Jennifer Radcliffe, Dan Duffy, Tom Munroe and Joel Higdon

ABSENT: None

OTHERS PRESENT: Leesa Martindale, Linda Adler, Michelle Amberg and some shift employees

Agenda Approval/Adjustments:

- Add Board Resolution 19-05 to New Business

Minutes from previous meeting:

- Dan Duffy moved to approve the May 16, 2019 Regular Board Meeting Minutes. Jennifer Radcliffe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x	x	x	x	x
NAYS					
ABSTAIN					
ABSENT					

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: None

Correspondence: none

Old Business:

- **RFP Strategic Planning:** Chief Wooten said that the Strategic Planning went very well there was not one objective that was deemed Life threatening or any that are considered legal risk. Joel Higdon said although he was only there for 1 day he enjoyed sitting back and listening to the different conversation on the different topics being discussed.
- **Cloverdale Property:** Chief Wooten said Don Hansen signed the paperwork from the Title Company and that we should see the money for the sale of the property in August 2019.

- **Creswell Fire Station:** Chief Wooten said they did the soil testing at the Creswell Community Center and that went well Michelle and Maddy with the City were present he said that we are almost ready to property swap after they test for asbestos. Joel asked about the VFW memorial and moving it to maybe a public park. Michelle Amberg said maybe we can help with the move of the memorial she has already had talks with the VFW about moving it. Linda Adler said she thinks moving it to a Park would allow more people to see it.
- **New Auditor:** Chief Wooten said he has heard back from 2 auditors that he has reached out to and he is going to recommend the one out of Albany he said he will have a proposal for decision at the July meeting.

New Business:

- **Election Results:** Chief Wooten said Jennifer Radcliffe retained her Position 4 and that Cheryl Shannon obtained Position 2.
- **Board Resolution 19-04 Resolution:** Adopt the Fiscal Year 2019-20 Budget, make appropriations and Impose and Categorize taxes. The Board of Directors of South Lane County Fire and Rescue meeting in a regular scheduled session on this 20th day of June 2019, hereby adopts the budget, as amended, in the amount of \$9,522,850. It is further resolved that the Board of Directors of South Lane County Fire and Rescue hereby impose the taxes provided for the adopted budget at the rate of \$1.0335 per \$1,000 of assessed value for operations: and \$.47 per \$1,000 of assessed value for local option tax, \$.30 per \$1,000 of assessed value from bond resources and that these taxes are imposed and categorized for the tax year 2019-20 upon the assessed value of all taxable property within the Fire District as of 1:00am July 1, 2019.

Joel Higdon made a motion to approve Board Resolution 19-04 and Jennifer Radcliffe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x	x	x	x	x
NAYS					
ABSTAIN					
ABSENT					

Motion Carried

- **Board Resolution 19-05 a Resolution Accepting and Distribution Unanticipated funds. Whereas,** South Lane County Fire and Rescue will receive unbudgeted revenues in the amount of \$83,530.68 from the State of California for the Camp Fire deployment in Paradise, California during November 2018 in the amounts listed below;
Conflagration Revenue (2018 Fire Season)
 005-00-09 Fees-Conflagration Response **Total: \$83,530.68**

Whereas, South Lane County Fire and Rescue had not previously budgeted these unanticipated revenues or associated personnel and equipment expenses for FY2018-19,

Whereas, South Lane County Fire and Rescue expended budgeted funds for 2018 fire season conflagrations incurring unanticipated personnel and equipment expenses during FY2018-19,

Now Therefore Be It Resolved, the Board of Directors accepts the additional unbudgeted revenue into the FY2018-19 Budget, and directs said received funds be dispersed to the following lines;

Personnel Services

109-00-02 OT-Shift Cover, Conflagration, EMS Contracts	\$43,372.65
115-00-00 Retirement (PERS)	\$8,177.38
115-00-01 IAP (6%) Tier 1/2	\$4,863.87
113-00-00 FICA/Medicare	\$629.34
111-00-00 Worker's Compensation	\$681.82

Materials & Services

230-00-01 Travel & Subsistence Misc.	\$287.16
210-00-01 Diesel	\$346.46

Transfers

800-00-02 Transfer-To Equip Reserve Fund 802	\$25,172.00
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Total Disbursement: \$83,530.68

Jennifer Radcliffe made a motion to approve Board Resolution 19-05 Accepting and Distributing Unanticipated Funds.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x	x	x	x	x
NAYS					
ABSTAIN					
ABSENT					

Motion Carried

Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Joel Higdon reviewed the Financials for May 2019.

Joel Higdon made a motion to approve and accept the Financial Statements for May 2019 and approve to pay the bills. Jennifer Radcliffe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x	x	x	x	x
NAYS					
ABSTAIN					
ABSENT					

Motion Carried

Items for Future Agendas:

- Chief Wooten's Review packet update wording

Citizen Input: Public Comment on Items on or off the agenda:

Management Team Comments and Reports:

Chief Wooten:

- Chief Wooten presented Mike Caven with a plaque and Thanked him for his service to the Board he said it has been a pleasure working with Mike and he wishes him well and not to be a stranger. Mike Caven said Thank you he said Chief Wooten is a good Fire Chief and that he feels the District is in a really good position right now. He said that District is well respected and he told the other Board members to remember what their job is as the Board of Directors and the District will continue to move in the right Direction.

Division Chief/Shift Commander Comments:

- **Chief Raade:** Chief Raade said they are going to be doing a live burn on Rogers Road this weekend, they will be burning 14 Acres.
- **Chief Raade:** Chief Raade said we have a new employee and he will start on Monday.

Local IAFF: None

Board Member Comments:

- **Tom Munroe:** Tom Munroe said he watched a special on the Firefighters and the State of OR cancer presumption. Mike Caven said we definitely need to push as they need to expand our cancers; he said the Labor does push Insurance companies and they fights for it. He said the types of cancers that they are prone to are ugly and expensive. Tom Munroe Thanked Mike for his service to the Board.
- **Joel Higdon:** Joel said thank you to the Chief for allowing him to be on the Strategic Planning he said the District is moving in the right Direction. Joel Higdon thanked Mike Caven for his Service on the Board.
- **Jennifer Radcliffe:** Jennifer said she is looking forward to another 4 years on the Board and she to thanked Mike Caven for his Service on the Board.

Meeting Adjourned at 7:19 pm

Next Meeting: July 18, 2019 Station 201 CG