



**SOUTH LANE COUNTY FIRE & RESCUE**  
*“Making a positive difference in the community  
Through service to others”*

**September 20, 2018**

**7:04 p.m.**

After due and legal notice, the Regular Board Meeting was called to order by Board Vice President Jennifer Radcliffe at 7:04 pm at 233 E. Harrison Ave, Cottage Grove, OR 97424.

**PRESENT:** Jennifer Radcliffe, Dan Duffy, Tom Munroe and Joel Higdon

**ABSENT:** Mike Caven

**OTHERS PRESENT:** Leesa Martindale, Michelle Amberg, and employees.

**Agenda Approval/Adjustments:**

**Minutes from previous meeting:**

- Dan Duffy moved to approve the July 19, 2018 Regular Board Meeting Minutes. Joel Higdon seconded the motion.

| VOTE    | Joel Higdon | Jennifer Radcliffe | Mike Caven | Dan Duffy | Tom Munroe |
|---------|-------------|--------------------|------------|-----------|------------|
| AYES    | x           | x                  |            | x         | x          |
| NAYS    |             |                    |            |           |            |
| ABSTAIN |             |                    |            |           |            |
| ABSENT  |             |                    | x          |           |            |

**Motion Carried**

**Citizen Input- Public Comments on Items on or off the agenda:**

**Correspondence:** We had 3 Thank you Cards

**Old Business: None**

**New Business: None**

**Treasurer’s Report:**

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Joel Higdon reviewed the Financials for July and August 2018. Joel Higdon made a motion to approve and accept the Financial Statements for July and August 2018 and approve to pay the bills. Tom Munroe seconded the motion.

| VOTE    | Joel   | Jennifer  | Mike  | Dan   | Tom    |
|---------|--------|-----------|-------|-------|--------|
|         | Higdon | Radcliffe | Caven | Duffy | Munroe |
| AYES    | x      | x         |       | x     | x      |
| NAYS    |        |           |       |       |        |
| ABSTAIN |        |           |       |       |        |
| ABSENT  |        |           | x     |       |        |

**Motion Carried**

**Items for Future Agendas:**

- Emergency Operations Plan for the City of Creswell
- RFP Strategic Planning
- RFP EMS Billing Service
- RFP for Architect Design for Creswell Fire Station

**Citizen Input: Public Comment on Items on or off the agenda:**

Michelle Amberg asked the Chief about the adoption of the Emergency Operation Plan. Chief Wooten advised the Board that he will be forwarding on a copy of the Creswell EOP that was adopted by the Creswell City Council and now needs to be adopted by the SLCFR Board.

**Management Team Comments and Reports:**

**Chief Wooten:**

- Chief Wooten said we went on 7 Conflagrations from June to August and that we should be getting approximately \$172,000. He said one vehicle was damaged which was his vehicle but the State is reimbursing us for the damages.
- This is our last year to have Teresa as our Auditor so we will have to start looking for a new replacement.
- Chief Wooten said we are back up to full staff and that he is going to promote a Captain next month.
- Tom Munroe asked about mowing and the Chief said that the mowing had been moved to low so you can mow but burning is not open and will probably be pushed out.

**Division Chief/Shift Commander Comments:**

- DC Raade said that they went on a Fire call on Monday when they arrived they were able to get the Fire knocked down in 12 minutes but unfortunately there was a fatality.

**Local IAFF: None**

## **Board Member Comments:**

**Dan Duffy:** Dan asked the Chief about the yellow Wildland shirts that they wear when they are out on Conflagration he asked if they were hot because they look like they might be wool. Chief Wooten said the Wildland shirts are Nomex and they are actually lighter than the bunker gear that they wear while going out on Fires

**Joel Higdon:** Joel said he is impressed that we are able to go on the conflagrations and help respond to other Districts in need and still keep our District in full staff. He said that speaks well for our District. Chief Wooten said there are checks and balances to make sure the District stays staffed and the Conflagrations pays for the backfill positions.

**Jennifer Radcliffe:** Jennifer said she is impressed on how well balanced the Fire District is she said that DC Smiths involvement in the Community is wonderful and there was a great turn out for the Movie night.

**Meeting Adjourned at 7:36 pm**

**Next Meeting: October 18<sup>th</sup> 7:00pm at Station 201 CG**