



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
Through service to others”*

May 24, 2018

7:01 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 7:01 pm at Creswell City Hall located at 13 South 1st street Creswell, OR 97426.

PRESENT: Mike Caven, Dan Duffy, Tom Munroe

ABSENT: Jennifer Radcliffe and Joel Higdon

OTHERS PRESENT: Leesa Martindale, Linda Adler, Michelle Amberg, and some employees and their families.

Agenda Approval/Adjustments: Add Board Resolution 18-04

Swearing In of New Employees, Resident and Captain: President Caven swore in the following employees:

2 New Firefighter Paramedics, Nick Helgren and Robert Cournyer.
Travis Hansen who was promoted to Captain.
Cade Bolton as Resident Firefighter

Minutes from previous meeting:

- Dan Duffy moved to approve the April 19, 2018 Regular Board Meeting Minutes. Mike Caven seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES			x	x	x
NAYS					
ABSTAIN					
ABSENT	x	x			

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: Michelle Amberg said the emergency preparedness event was very successful she said that everybody looked like they were having a good time and the public really liked the ladder truck being extended out and she appreciates the CERT kids helping out to.

Correspondence: Thank you cards from City of Creswell

Old Business:

- **Chief Wooten’s Contract:** Tom Munroe made a motion to accept Chief Wooten’s contract as presented from 07-01-2018 to 06-30-2021. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES			x	x	x
NAYS					
ABSTAIN					
ABSENT	x	x			

Motion Carried

- **Strategic Planning:** Chief Wooten said he got some advice from some of his fellow Oregon Fire Chiefs and they suggest that we go out for an RFP to have a company conduct a strategic plan for us. The cost should be less than \$15,000. Mike Caven said he thinks this is a good idea.

New Business:

- **Board Resolution 18-04:** The Board of Directors approves providing Division Chief Hughes for unlimited Firemed use and eligible family members (per current plan) with Firemed benefits for the remainder of his natural life so long as he resides within the District, to include the legal Boundaries of the Ambulance Service Area (ASA) serviced by the District. Tom Munroe Moved to accept this motion and Dan Duffy Seconded.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES			x	x	x
NAYS					
ABSTAIN					
ABSENT	x	x			

Motion Carried

Treasurer’s Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Tom Munroe reviewed the financial statement for April 2018. Tom Munroe made a motion to approve and accept the Financial Statements for April 2018 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES			x	x	x
NAYS					
ABSTAIN					
ABSENT	x	x			

Motion Carried

Items for Future Agendas:

Citizen Input: Public Comment on Items on or off the agenda: None

Management Team Comments and Reports:

Chief Wooten:

- Chief Wooten said that with Paul Hughes retirement we will need to replace a Division Chief and one Engineer he will be promoting a Captain August.
- Fire Season training is underway right now and they expect it to be a really bad year this year we are down in rainfall and low on snow pack. They will be closing burning on June 15th.
- We should see the last payment for the Thomas Fire come in by the end of June.
- Chief Wooten said we will be having our Budget Committee Meeting June 6th so if the Board has any questions to please set up a meeting to see him before the meeting.

Division Chief/Shift Commander Comments:

Local IAFF: None

Board Member Comments: None

Meeting Adjourned at 7:33 pm

Next Meeting: June 21, 2018 7:00pm Cottage Grove Station 201