



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
 Through service to others”*

April 19, 2018

6:42 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 6:42 pm at Station 201 at 233 E Harrison Ave Cottage Grove OR 97424.

PRESENT: Mike Caven, Jennifer Radcliffe, and Dan Duffy

ABSENT: Tom Munroe and Joel Higdon

OTHERS PRESENT: Leesa Martindale, Linda Adler, Michelle Amberg, and some employees on shift.

Agenda Approval/Adjustments: Add Board Resolution 18-03 Donate Surplus District Property 1992 Tele-Squirt to North Douglas Fire.

Minutes from previous meeting:

- Jennifer Radcliffe moved to approve the March 15, 2018 Regular Board Meeting Minutes. Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES		x	x	x	
NAYS					
ABSTAIN					
ABSENT	x				x

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: None

Correspondence: Thank you cards from CA and from Goshen Fire.

Old Business:

- **Creswell Station Advisory Committee:** Cathy Morgan Chair of the Creswell Station Advisory Committee advised the Board that they came to a decision and they think the new Fire Station would be best, if built on the Creswell Community Center property. Cathy Morgan and Richard Zettervall both thanked the Board and Chief for having the committee help with the decision making.
- **Strategic Planning:** Chief Wooten said he was going to email out a doodle pole with the top 5 items and he would like the Board to respond back with what they feel the top 5 should be and in what order.

- **18-19 Budget Process:** Chief Wooten said that he has been working on the Draft and will be sending it out for review. We will also be getting the meeting scheduled for the first couple of weeks of June. He said the GEMT is in its final stages and we will probably not see money until next fiscal year.

New Business:

- **Chief Wooten’s Review:** Chief Wooten elected to have his review in open session. Joel Higdon and Tom Munroe were not present but did turn their reviews in to Chief Wooten. The Board is very happy with the Chief and he received 4’s and 5’s on his review. Mike Caven said that the Chief does an excellent job with the budget every year as well as keeping the Board updated on what is happening with the District and lets the Board know that he is always a phone call away. Jennifer Radcliffe said that the Chief is always good about conflicts with meetings and trying to get them rescheduled. She said that she does not talk to any of the Firefighters but nobody has come to her to complain which means all must be good. Jennifer also said that the Chief makes it easy on the Board when he participates with the community and has a such a positive influence in the District. Dan Duffy said that he has never heard anybody speak bad about the Chief and says he is doing a great job.
- **Chief Wooten’s Contract:** Mike Caven said that when Chief Creech was here the pay for the Chiefs position was low. Mike Caven said he can justify moving the Chief’s salary into budget for the middle of the comparable that the Chief has provided as that is what he did with the Division Chiefs and the office staff last year. Chief Wooten said there is no language change on the contract except maybe going to a 3-year contract instead of a 2-year contract. The Chief’s contract doesn’t expire until 06-30-2018. Mike Caven entertained a motion to allow the Chief to prepare his labor contract for renewal and present it at the June Board meeting and Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES		x	x	x	
NAYS					
ABSTAIN					
ABSENT	x				x

Motion Carried

Treasurer’s Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Mike Caven reviewed the financial statement for March 2018.

Mike Caven made a motion to approve and accept the Financial Statements for March 2018 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Joel	Jennifer	Mike	Dan	Tom
	Higdon	Radcliffe	Caven	Duffy	Munroe
AYES		x	x	x	
NAYS					
ABSTAIN					
ABSENT	x				x

Motion Carried

Items for Future Agendas:

Citizen Input: Public Comment on Items on or off the agenda: None

Management Team Comments and Reports:

Chief Wooten:

- Chief Wooten thanked the Board he said his wife will be happy and that he has had a great 4 years here and he is happy with his team and Board.
- Chief Wooten said he had been going through all the SOG's and updating them to have his name on them and not Chief Creech.
- Chief Wooten said that he will be on an Incident Management Team this year.
- Chief Wooten said he is currently working on the budget with Linda.

Division Chief/Shift Commander Comments:

- Division Chief Raade said that they have been busy with training and that they sent 9 guys to aerial operator training.
- Division Chief Raade said the banquet went really well and that Paul Preziose was the Firefighter of the year and that Darron Houck received the Chiefs award.
- Division Chief Raade said that the Volunteer Association is working with Rotary, PeaceHealth, and the Creswell School District to raise money for bike lights.

Local IAFF: None

Board Member Comments: None

Meeting Adjourned at 7:39 pm

Next Meeting: May 24, 2018 7:00pm Creswell City Hall