



**SOUTH LANE COUNTY FIRE & RESCUE**  
*“Making a positive difference in the community  
Through service to others”*

**March 15, 2018**

**7:00 p.m.**

After due and legal notice, the Regular Board Meeting was called to order by Board Vice President Jennifer Radcliffe at 7:00 pm at Station 201 at 233 E Harrison Ave Cottage Grove OR 97424.

**PRESENT:** Jennifer Radcliffe, Dan Duffy, Tom Munroe, and Joel Higdon.

**ABSENT:** Mike Caven

**OTHERS PRESENT:** Leesa Martindale, Linda Adler, Michelle Amberg, and some employees on shift.

**Agenda Approval/Adjustments:** None

**Minutes from previous meeting:**

- Dan Duffy moved to approve the February 15, 2018 Regular Board Meeting Minutes. Joel Higdon seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x	x		x	x
NAYS					
ABSTAIN					
ABSENT			x		

**Motion Carried**

**Citizen Input- Public Comments on Items on or off the agenda:** None

**Correspondence:** Thank you cards from Friends of the Carousel.

**Old Business:**

- **Creswell Station Committee:** Pivot will be coming next month with the City of Creswell to propose the second story option for the community center location.
- **Strategic Planning:** Chief Wooten said we need to plan this for some time in April or May. Leesa will get a doodlepole out to the Board for a date that will work for everybody.
- **Background investigator:** Chief Wooten said he spoke to Louanne with Special Districts and at this point she recommended we don't do anything. She said that if it should come up again we need to ask more questions to get to the why we are being asked to do this.

## New Business:

- **Chief Wooten's Review:** The Board members got a copy of B-3 and the Evaluation form for Chief Wooten's review. There was some language in B-3 that needs to be changed so the Board would like this policy to be on next months agenda so it can be updated. The Board would like to add the review of Chief Wooten's Contract to the April Board meeting as well. Tom Munroe asked the Chief if he had to have his review in Executive Session and the Chief said no it was his decision and so far, he has had it in open session.

## Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Dan Duffy reviewed the financial statement for February 2018.

Dan Duffy made a motion to approve and accept the Financial Statements for January 2018 and approve to pay the bills. Tom Munroe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x	x		x	x
NAYS					
ABSTAIN					
ABSENT			x		

## Motion Carried

## Items for Future Agendas:

- Creswell Station Committee even months on the 3<sup>rd</sup> Thursday 6:00pm.

**Citizen Input: Public Comment on Items on or off the agenda: None**

## Management Team Comments and Reports:

### Chief Wooten:

- Chief Wooten reminded the Board that the Awards Banquet was April 24<sup>th</sup>.
- Chief Wooten said he is going to go ahead and do a Board Resolution to move the current Conflagration money instead of waiting for the other money to come in as it could still be another 3-4 months.

## Division Chief/Shift Commander Comments:

### Division Chief Raade:

- Division Chief Raade said they did a burn to learn last month with Lorane Fire.
- Division Chief Raade also said we got National Publication with our aerial training.
- Division Chief Raade said that the last couple of days we participated in the every 15minute drills at the Creswell High School.

- Ambulances have been very busy running out of area transfers.

**Captain Aaron Smith:**

- Captain Smith said that we are getting ready for the Teen Cert program it will start after spring break. So far, we have 7-8 kids. Thank you to the City of Creswell for partnering with us.

**Volunteer Association Comments:**

- Chief Raade said The Volunteer Association is doing a community campaign with Rotary, the Schools and Peacehealth for the Ride Right Ride Bright that both the City of Cottage Grove and Creswell are participating in.

**Local IAFF:**

- **Captain Smith:** Captain Smith said it is nice to be a part of a professional career with lots of new changes he said things are good.

**Board Member Comments:**

- **Joel Higdon:** Joel Higdon said he was very impressed with the every 15 minutes drill he said it was very powerful. He also said it was pretty cool that we got National Coverage for the aerial training.
- **Dan Duffy:** Dan said he really enjoyed the Stair climb Breakfast and was wondering why we did not do something like that in Creswell. Chief Wooten said that because of the time of year and the lack of room at the Creswell Fire Station it is just not feasible at this time. Dan also asked about the CERT Training and if some adults could come and observe what they are doing as he knows of a group of adults that would like to do a CERT Training. Captain Smith said of course they could come and observe.
- **Jennifer Radcliffe:** Jennifer said that she loved all the Social Media postings promoting the Stair Climb and its events. Dan Duffy asked who all went. We sent Justin Baird, Luke Bean, Joe Millam, Tessa Horton, Josh Fountain, Luba Kalstad and Annelise Cowan went to change the oxygen tanks.

**Meeting Adjourned at 7:39 pm**

**Next Meeting: April 15<sup>th</sup> CSAC Board Work Session at 6:00pm with a Regular Board Meeting following directly after at Station 201 CG**