



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
Through service to others”*

October 18, 2018

7:03 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board Sec/Treasure Joel Higdon at 7:03 pm at 233 E. Harrison Ave, Cottage Grove, OR 97424.

PRESENT: Dan Duffy, Tom Munroe and Joel Higdon

ABSENT: Mike Caven and Jennifer Radcliffe

OTHERS PRESENT: Leesa Martindale, Linda Adler, Michelle Amberg, and shift employees.

Agenda Approval/Adjustments:

Minutes from previous meeting:

- Dan Duffy moved to approve the September 20, 2018 Regular Board Meeting Minutes. Tom Munroe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x			x	x
NAYS					
ABSTAIN					
ABSENT		x	x		

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda:

Correspondence: We had 2 Thank you Cards

Old Business: None

New Business:

- Emergency Operations Plan for the City of Creswell: Tom Munroe made a motion to adopt the Proclamation for the City of Creswell Emergency Operation Plan and Dan Duffy Seconded the Motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x			x	x
NAYS					
ABSTAIN					
ABSENT		x	x		

Motion Carried

There was discussion about the City of Cottage Groves Emergency Plan. Tom Munroe was wondering where the City of CG Emergency Operations Plan is and Chief Wooten said he worked on it a few times but said to his knowledge it was never adopted the plan he has still has Draft on it.

Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Dan Duffy reviewed the Financials for September 2018. Dan Duffy made a motion to approve and accept the Financial Statements for September 2018 and approve to pay the bills. Tom Munroe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x			x	x
NAYS					
ABSTAIN					
ABSENT		x	x		

Motion Carried

Items for Future Agendas:

- RFP Strategic Planning
- RFP EMS Billing Service
- RFP for Architect Design for Creswell Fire Station

Citizen Input: Public Comment on Items on or off the agenda:

Management Team Comments and Reports:

Chief Wooten:

- Chief Wooten talked about the incident that happened in Springfield where crews responding to a Fire were ambushed. Chief Wooten said he sent out a memo to our crews telling them that we need to watch out for safety first and foremost. Eugene/Springfield flew in a crisis management team to help them get through this. Chief Wooten said that he is sure there will be some special training after this meeting.
- Chief Wooten said DC Raade is on a State team in Florida and will be gone for 2 weeks and that DC Baird is coming home the end of the week from the Klondike Fire.
- Chief Wooten talked briefly about the RFP for the Creswell Station.
- Chief Wooten said the District is strong and that we will start to see the tax money coming in November.

Division Chief/Shift Commander Comments:

- DC Smith: Aaron Smith said we have some outreach items coming up like the Trunk or Treat in Creswell and the Downtown trick or treating in Cottage Grove. He also said that the Breakfast with Santa is on December 1, 2018 and that Toys for Tots is in the works. DC Smith said we are also starting an Engineer Development program next month and that we just finished a Ventilation Drill to get up to performance standards he said we get to use the Vertical Ventilation trailer for free.
Joel Higdon asked DC Smith if the Teen Certs stay active and DC Smith said yes, he said the ones that signed up are all younger and did not graduate so they are all active in the community outreach events.
Joel Higdon asked DC Smith how many are in the Engineer Development Program and there are 7.

Local IAFF: None

- Tyler Bergeland said they are trying to implement a Family Relief Fund here at South Lane. He said they are trying to get all the details worked out and there will be more to come on this.

Board Member Comments:

Dan Duffy: Dan said while going over the financials he noticed the amount of money that we handle, he said Chief Wooten and Linda Adler do a great job of keeping track of the money.

Meeting Adjourned at 7:53 pm

Next Meeting: November 15th 7:00pm at Station 203 Creswell