



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
 Through service to others”*

August 17, 2017

7:00 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 7:00 pm at the Creswell Fire Station located at 55 South 1st Street Creswell OR 97426.

PRESENT: Mike Caven, Dan Duffy, Tom Munroe, Joel Higdon

ABSENT: Jennifer Radcliffe

OTHERS PRESENT: Leesa Martindale, Linda Adler, Chief Baird and Captain Lyda.

Agenda Approval/Adjustments: Added Approval of Station Committee Charter

Swearing in of new Captain: President Caven swore in Doug Lyda.

Minutes from previous meeting:

- Dan Duffy moved to approve the July 20, 2017 Regular Board Meeting Minutes. Joel Higdon seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

Citizen Input- Public Comments on Items on or off the agenda: None

Correspondence: Letters of appreciation from Pierce Manufacturing.

Old Business:

- **Creswell Station Advisory Committee Charter:** Tom Munroe moved to approve and adopt the CSAC Charter. Dan Duffy Seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

- **2012 Operational Levy Timeline-** Chief Wooten said there are no new changes.
- **New Fleet Update:** The new Pumpers and the Tender have arrived they drove them up so the Board could see them. The Aerial inspection was good but they have 3-4 pages of items to fix and it should be delivered by the end of next week.
- **2017-2018 Board Meeting Calendar:** Joel Higdon moved to approve the Board meeting calendar and to have it published in the Cottage Grove Sentinel and the Creswell Chronicle. Tom Monroe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

- **Chief Wooten’s Review:** Chief Wooten elected to have his review in open session. Jennifer Radcliffe was not present but she emailed her review in for President Caven. Chief Wooten received 4’s and 5’s on his review. The Board is very happy with Chief Wooten he has a good relationship with the Board and is always accessible and available for phone calls and text. Mike Caven said the Chief is doing a great job and is always looking for ways to advance the districts. Tom Munroe said anytime he has had any questions he gets good response from Chief Wooten and the Ladies in the office. Joel Higdon said it speaks volumes that Goshen and Pleasant Hill asked our Chief for help with their district this last year. He said the Chief has great leadership qualities. Dan Duffy said he knows that someday Chief Wooten will retire but he is very pleased at where the District is at and has great confidence that will make it easier to find a good replacement for him when that time comes. Chief Wooten said he enjoys his position, the Board and that he has a great staff. He has been hiring some of our residents into career positions. He said he has no plans on going anywhere for awhile and is looking at maybe retiring after 6 more years.
- Elena asked Chief Wooten why she was asked to be on the CSAC Committee. Chief Wooten said that the community of Creswell needs to have some buy in from the citizens of Creswell he wants them to have a say regarding the Creswell Fire Station back when the Districts merged there was a lot of atonicity between Cottage Grove and Creswell and we want the District to be one. He feels it is important to have residents of the community be on the Board to help make decisions.
- **Master Plan Review:** Chief Wooten advised the Board that it is time to move on from the Master Plan and go to a strategic planning process that is for more long-term plans.

New Business:

- **Board Resolution 17-06 Operation Levy:** Dan Duffy made a motion that the Board of Directors for South Lane Fire and Rescue calls for an election to be held on the 7th day of November 2017, for the purpose of submitting to the qualified voters of the District the question of imposing (renewing) a five-year local option tax at the rate of \$.047 per \$1,000 of assessed value per year. Tom Munroe seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Tom Munroe reviewed the financials with Linda.

Tom Munroe made a motion to approve and pay the bills. Joel Higdon seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

- **Board Policy Review: B-1 Discrimination 1st reading:** Chief Wooten said that the legal counsel reviewed and updated this policy to bring it to current standards some of the language was not clear and it had a few holes in it. Joel Higdon asked if Chief Wooten would email out the old version so they could look it over. Joel Higdon approved the 1st reading of Board Policy B-1 and Dan Duffy seconded the motion.

VOTE	Joel Higdon	Jennifer Radcliffe	Mike Caven	Dan Duffy	Tom Munroe
AYES	x		x	x	x
NAYS					
ABSTAIN					
ABSENT		x			

Motion Carried

Items for Future Agendas:

- Approval of Calendar
- Creswell Station Committee even months on the 3rd Thursday 6:30pm.
- Operational Levy

Citizen Input: Public Comment on Items on or off the agenda: None

Management Team Comments and Reports:**Chief Wooten:**

- Chief Wooten said we have been sending a crew to the Jones Fire every other day to help out they are paying us \$185 hour. We are using off duty personnel. This should be good revenue for us and the Chief plans on putting the money back into the Equipment Reserve fund.

Division Chief/Shift Commander Comments: None

Local IAFF: None

Board Member Comments:

- **Joel Higdon:** Joel said congratulations to Doug on the Promotion and pinning ceremony.
- **Dan Duffy:** Dan asked the Chief if we were ready for all the crazy eclipse stuff that could happen. The Chief said he is prepared with additional staff.

Meeting Adjourned at 7:54 pm

Next Meeting: September 21, 2017 7:00pm Station 201 CG