



**SOUTH LANE COUNTY FIRE & RESCUE**  
*"Making a positive difference in the community  
Through service to others"*

**March 16, 2017**

**7:01 p.m.**

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 7:01 pm at the Cottage Grove Fire Station Located at 233 E. Harrison Ave, Cottage Grove OR 97424

**PRESENT:** Mike Caven, Dan Duffy, and Jerry Settlemeyer

**ABSENT:** Jennifer Radcliffe

**OTHERS PRESENT:** Leesa Martindale, Linda Adler, Chief Baird, Chief Hughes, Michelle Amberg and several SLCFR employees.

**Agenda Approval/Adjustments: None**

**Swearing in of New Employees and Reserves:**

- President Mike Caven swore in Stephen Beach, Dylan Fitzgerald and Chris Cooper at tonight's Board Meeting.

**Minutes from previous meeting:**

- Dan Duffy and Jerry Settlemeyer have not reviewed the minutes so they would like to table the review of the February 23, 2017 minutes until the next Board Meeting.

**Citizen Input- Public Comments on Items on or off the agenda: None**

**Correspondence: None**

**Old Business:**

- **Creswell Station Committee:** Mike Caven asked Leesa to reach out to the 4 people that showed interest to be on the committee and see if they can come to the next Board Meeting on April 20<sup>th</sup> we will have a work session at 6:30pm.
- **Cloverdale Property:** We are waiting to hear from the second Hammer to say that he is not interested in buying the property before we move forward.

**New Business:**

- **2012 Operation Levy:** Jerry Settlemeyer said he would like to see this on the November 2017 Ballot. He said he has concerns that other entities are going to go out for levies to, and we want to make sure that we get ours out there. Mike Caven asked Chief Wooten to put together a time line to present at the next board meeting so the Board can approve a resolution to pursue getting our Levy on the November 2017 Ballot.

- **Budget Committee:** Chief Wooten advised the Board that Kevin Pillow emailed us and is retiring from the Budget Committee so we need to advertise for a new member so that we can appoint an applicant at the April Board meeting.
- **Merchant Servicing Account- Resolution 17-02:** Jerry Settlemeyer made a motion to approve the Borrowing Resolution 17-02 Merchant Services Account through Banner Bank and authorized Chief Wooten and Board President Mike Caven to be signers on this account.

VOTE	Jerry	Jennifer	Mike	Dan
	Settlemeyer	Radcliffe	Caven	Duffy
AYES	x		x	x
NAYS				
ABSTAIN				
ABSENT		x		

**Motion Carried**

### Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Jerry Settlemeyer reviewed the financial statements for February 2017. Jerry Settlemeyer moved to approve and accept the financial statements for February 2017 and approve to pay the bills. Dan Duffy seconded the motion.

VOTE	Jerry	Jennifer	Mike	Dan
	Settlemeyer	Radcliffe	Caven	Duffy
AYES	x		x	x
NAYS				
ABSTAIN				
ABSENT		x		

**Motion Carried**

### Board Policy Review:

- **Board Policy A-12 Public Records Access Policy:** Jerry Settlemeyer moved to approve the final reading of Board Policy A-12 Public Records Access and to change the date as revised to 03-16-2017. Dan Duffy Seconded the motion

VOTE	Jerry	Jennifer	Mike	Dan
	Settlemeyer	Radcliffe	Caven	Duffy
AYES	x		x	x
NAYS				
ABSTAIN				
ABSENT		x		

**Motion Carried**

**Items for Future Agendas:**

- Creswell Station Committee
- Cloverdale Property
- Review Master Plan Progress in May 2017
- 2012 Operations Levy

**Citizen Input: Public Comment on Items on or off the agenda: None**

**Management Team Comments and Reports:****Chief Wooten:**

- Chief said that we are going to have a Civil Service meeting to certify the rules on June 9, 2017.

**Division Chief/Shift Commander Comments:**

**Division Chief Baird:** Chief Baird said that the fleet is looking good and still on track for delivery in May, June and August.

**Division Chief Solesbee:** Chief Solesbee said things are really busy for him he has been busy inspecting 2 new restaurants in Cottage Grove, The new Dollar Store in Creswell and 2 new Marijuana facilities plus dozens of driveway inspections.

**Division Chief Hughes:** Division Chief Hughes said he is progressing with projects he just met with Camp Sherman to go over training manuals as right now there is a half dozen other Fire Districts trying to do the same thing that we are.

**SLCFRVA:** President Michelle Perin said that they have retained the full group of volunteers and things are going good.

**Local IAFF: None**

**Board Member Comments:**

**Dan Duffy:** Dan said that he filed for his position.

**Mike Caven:** Mike said things seem to be going well and that at our April Board meeting we can go ahead and appoint Tom Munroe to fill Position 5 since that position is currently open.

**Meeting Adjourned at 7:35pm**

**Next Meeting: April 20<sup>th</sup> 6:30pm Work Session with the Board meeting following directly after. Meeting will be at Station 201**