



**SOUTH LANE COUNTY FIRE & RESCUE**  
*“Making a positive difference in the community  
Through service to others”*

**October 20, 2016**

**7:05 p.m.**

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 7:05 Located at 233 E. Harrison Ave Cottage Grove OR 97424.

**PRESENT:** Mike Caven, Jerry Settlemeyer, Dan Duffy and Jennifer Radcliffe

**ABSENT:** Jacob Daniels

**OTHERS PRESENT:** Leesa Martindale, Linda Adler, Joe Raade, Justin Baird, Brad Mabie and several other employees.

**Agenda Approval/Adjustments: None**

**Swearing In of 4 New Employees:**

President Caven called Tyler Bergeland, Kevin Broadsword and Chris Ewing to the front of the room where he proceeded to swear them in. Grant Kelly was out on an ambulance call so he was not present to be sworn in on this day.

**Minutes from previous meeting:**

Dan Duffy moved to approve the August 18, 2016 Regular Board Meeting Minutes. Jennifer Radcliffe Seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels	Dan Duffy
AYES	x	x	x		x
NAYS					
ABSTAIN					
ABSENT				x	

**Motion Carried**

**Citizen Input- Public Comments on Items on or off the agenda:** Mike Caven advised the public that we would be discussing Chief Wooten’s contract in executive session.

**Correspondence:**

- There were 7 Thank you Cards this month it is so great to see.

**Old Business:**

- **Chief Wooten’s Contract-** we will discuss this in executive session.
- **Master Plan Review:** Chief Wooten went over the Master Plan and updated the Board on some of the items that have been completed. There was discussion on

how to keep some of the archived items so that future Board Members can reference back to the Master Plan to see when it was completed and what was done with it. Chief Wooten said he can split the master plan out for active and inactive items.

- **Creswell Station update:** Chief Wooten said that we have a local family that is offering us an opportunity to build us a new station and for us to lease it. We also have the opportunity to work with the City of Creswell regarding the property next door. Chief Wooten advised the Board that it would be a good time to put together a committee to discuss a new Creswell Fire Station. The Board would like this to be an agenda item for next month's meeting.
- **Cloverdale Property:** The Cloverdale Road Property was brought up again and we will have to pull the paperwork on it and have it for the next Board meeting. This property is zoned Agriculture and Flood so we would not want to build on it. We will wait for a committee to be put together and then have this discussion with them.

**New Business:**

- **Board Resolution 16-08 Donation 2002 Chevy Tahoe:** The Board of Directors declares the 2002 Chevy Tahoe as surplus, and authorizes its donation to Lorane Rural Fire Protection District as is. The Board hereby directs and authorizes the Fire Chief to transfer ownership of the 2002 Chevy Tahoe to LRFPD.

VOTE	Jerry	Jennifer	Mike	Jacob	Dan
	Settelmeyer	Radcliffe	Caven	Daniels	Duffy
AYES	x	x	x		x
NAYS					
ABSTAIN					
ABSENT				x	

**Motion Carried**

- **Board Resolution 16-09 Surplus of the 1992 Ford F-350:** The Board of Directors declares the 1992 Ford F350 as surplus, and authorizes the Fire Chief to have it placed on GovDeals.com for sale. The Board further directs the proceeds from the sale of the 1992 Ford F350, when receive, to be moved from the General Fund to the Equipment Reserve Fund for the FY 16-17.

VOTE	Jerry	Jennifer	Mike	Jacob	Dan
	Settelmeyer	Radcliffe	Caven	Daniels	Duffy
AYES	x	x	x		x
NAYS					
ABSTAIN					
ABSENT				x	

**Motion Carried**

- **1937 Ford Cooper Engine:** Chief Wooten also mentioned the 1937 Ford Cooper Engine that is currently at station 202. He said he would like to donate this to the Fire Museum. He said that he has reached out with several emails to some of

the past volunteers and employees to see if anybody is interested in putting it together but there have been no responses. Chief Wooten said that with the new apparatus that is coming we need the space so we need to donate it or we will have to pay for a storage until to store it. Jerry Settlemeyer said he would like to have 30 days to reach out to a few people to see if he can round anybody up before we donate it. Chief Wooten said that would be fine and that we will round table this item for Novembers Board meeting.

- Public Safety Measure 20-257:** President Caven asked the other Board Members where they were with Creswell’s Public Safety Levy 20-257 he said that he knows that we didn’t get the approx. \$43,000 from the Sherriff’s office on the last deal that was made, but this Levy will not impact us, but it will affect the City of Creswell as they will eventually get 24-hour coverage. Chief Wooten said that this levy would have a positive impact on the safety of our staff as many times we wind up waiting for deputies to arrive to clear scenes before SLCFR personnel can enter. Jennifer Radcliffe said that she has noticed that just having the Police presence in Creswell has lessened the crime.

Jerry Settlemeyer moved that the SLCFR Board of Directors endorse Measure 20-257. Dan Duffy seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels	Dan Duffy
AYES	x	x	x		x
NAYS					
ABSTAIN					
ABSENT				x	

**Motion Carried**

**Treasurer’s Report:**

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Jerry Settlemeyer reviewed the financial statements for September and October. Jerry Settlemeyer moved to approve and accept the financial statements for September and October 2016 and approve to pay the bills. Jennifer Radcliffe seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels	Dan Duffy
AYES	x	x	x		x
NAYS					
ABSTAIN					
ABSENT				x	

**Motion Carried**

**Board Policy Review:** None

**Items for Future Agendas:**

- Creswell Station Committee
- Cloverdale Property Review
- Review Master Plan Progress in January 2017
- Yearly Calendar

**Citizen Input: Public Comment on Items on or off the agenda: None**

**Management Team Comments and Reports:**

**Chief Wooten:**

- The Chief said the PERS rate is going up so we will be doing cost saving measures in this next budget.
- The new Type 3 has been put in service and is ready to go.
- The other equipment is on schedule to be delivered to us between May and August of 2017.

**Division Chief/Shift Commander Comments:**

**Division Chief Raade:**

- Division Chief Raade said the 2 new ambulances are coming on the 28<sup>th</sup> of October.
- We have 8 new Reserve Fire Fighters and they have training every Sunday and will be training through the middle of December.
- Joe said having the additional staff on shift has been really beneficial with the volume of calls.

**Local IAFF: None**

**Board Member Comments:**

- **Jerry Settlemeyer:** Jerry said Happy Halloween and a belated Thank you for the movie night.

**Executive Session: 8:14 to 8:51**

**Chief Wooten Contract:** After the Board came out of Executive Session Dan Duffy moved to update the Chiefs contract to reflect the \$115,000 plus the 5% for his Master's Degree and bring the MOU into the contract in Section 5 subsection C (Compensation). They will still review the Chiefs contract every 2 years with an adjusted salary annually. Jennifer Radcliffe seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels	Dan Duffy
AYES		x	x		x
NAYS	x				
ABSTAIN					
ABSENT				x	

**Motion Carried**

**Meeting Adjourned at 7:59 pm**

**Next Meeting: November 17, 2016 7:00pm Station 203 Creswell**