



SOUTH LANE COUNTY FIRE & RESCUE
*“Making a positive difference in the community
 Through service to others”*

January 21, 2016

6:00 p.m.

After due and legal notice, the Regular Board Meeting was called to order by Board President Mike Caven at 6:00 p.m. at Station 201 Located at 233 E. Harrison Ave Cottage Grove, OR 97424.

PRESENT: Mike Caven, Jerry Settlemeyer, Jennifer Radcliffe and Jacob Daniels

ABSENT: None

OTHERS PRESENT: Leesa Martindale, Joe Raade, Paul Hughes, Justin Baird, Brad Mabie, Aaron Smith, Dan Duffy, Teresa Nohrenberg CPA, Banner Bank, David Ulbricht with SDIS, Miscellaneous other employees and the Creswell Chronicle.

Agenda Approval/Adjustments:

Board Member Interviews: Dan Duffy was the only person that showed up for the Board Interviews. The below questions were asked to Mr. Duffy.

1. Please share with us some information concerning your personal background with an emphasis on public government or civic organization volunteer work.
2. Please share with us what you know about the current mission and status of South Lane County Fire & Rescue.
3. Please share with us your understanding of a local government (Fire District) Board Member’s role and responsibilities.
4. Define Team Work and Give one Example of how you have experience as a team player.

Jacob Daniels said that Dan has shown his support to the District even after losing to Mike Caven in the elections, Dan still helped support the Fire District by participating on the Bond Committee.

Mike Caven said he appreciates Dan’s service to help the Fire District and helping with the Bond. Mike said that we will swear in the Oath of Office for Dan Duffy at the February Board meeting.

Jacob Daniels made a motion to appoint Dan Duffy to Board Position #3. Jerry Settlemeyer seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels
AYES	x		x	x
NAYS				
ABSTAIN		x		
ABSENT				

Motion Carried

2014/2015 Audit- Teresa Nohrenberg went over the 2014/2015 Audit in detail with the Board of Directors.

Jerry Settlemeyer made a motion to accept the 2014/2015 audit as presented. Jacob Daniels seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Minutes from previous meeting:

Jacob Daniels moved to approve the November 19, 2015 Regular Board Meeting minutes. Jennifer Radcliffe seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Citizen Input-Public Comments on Items on or off the agenda:

Correspondence:

- Local Budget Law Class coming up in February 18, 2016.

Old Business:

- **ISO Consultant Report:** Chief Wooten advised the Board that Dave Hyland with ISO will be attending our February 18th Board meeting to go over the new rates. He also went over his memo to give the Board a briefing that the rates are going from a 5/9 to a 2/4. He said nationally there are only 1060 ISO class 2 fire agencies and only 24 in Oregon. He said this is a major accomplishment worthy of recognition.
- Jerry Settlemeyer said it would be good to get the publics opinions on the lower insurance rates once this because effective in April 2016. Jacob Daniels said he agrees with Jerry having some community support and facts will be good when we are ready to renew our levy.
- Chief Wooten said that a Press Release will be going out tonight to the papers and on our Facebook page.

New Business:

- **2016 General Obligation Bond:** Jacob Daniels made a motion to approve Resolution 14-16 a resolution of South Lane County Fire and Rescue District, Lane County, Oregon Authorizing the issuance, sale and delivery of the General Obligation bonds; Designating an authorized representative, bond counsel and municipal advisor; delegating the negotiation and approval of financial documents and related matters.
Jennifer Radcliffe seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

- David Ulbricht said that this motion is the authorizing issuance of the Bond. Jerry Settlemeyer said that we have never sold bonds before and was not sure how this works. David said that you can work with a local finance company or you can go through an underwriter and sell them on the open market. Chief Wooten said that the picking of a vendor and the selling of the Bond has to be timed and that we have not yet picked a vendor/manufacture.
- Jim Gilroy, Darwin Parker and Bill Riner all from Banner Bank attended the Board meeting and introduced themselves. They did advise the Board that they do plan on putting in a proposal for the Bond.
- Mike Caven Thanked Banner Bank for coming to the meeting.

Treasurer's Report:

1. Financial statements presented for acceptance.
2. Bills presented for payment/approval.
3. Bank Statements review Umpqua and Banner Bank.

Mike Caven reviewed the financial statements.

Jerry Settlemeyer moved to approve and accept the financial statements for November and December 2015 and approve to pay the bills. Jennifer Radcliffe seconded the motion.

VOTE	Jerry Settlemeyer	Jennifer Radcliffe	Mike Caven	Jacob Daniels
AYES	x	x	x	x
NAYS				
ABSTAIN				
ABSENT				

Motion Carried

Board Policy Review: No Board Policies to review this month.

Items for Future Agendas:

- Review Master Plan Progress in February
- Dave Hyland with ISO- February Board Meeting.
- General Obligation Bond
- Updated Board Policies for all Board Members

Citizen Input: Public Comment on Items on or off the agenda: None

Management Team Comments and Reports:

Chief Wooten:

- We are in the process of signing a contract with Lifeflight to do all the Critical Care ground transports. We will send an ambulance with a Paramedic on these calls.
- Chief Wooten said he only has 2 more terms before he completes his masters.
- We need to appoint a budget officer at our February meeting.

Division Chief/Shift Commander Comments:

Division Chief Baird:

- We have applied for a FEMA Grant for Communications to purchase new radios.
- We will be sending 8 people to the Fire Fighter challenge in Seattle this year and will be having a breakfast on February 28th from 7am-11am.

Division Chief Hughes:

- They are working on the preliminary pricing with vendors.
- They have been working on Fleet Maintenance; we still have 2 units to go through.

Division Chief Raade:

- He is going to a meeting regarding the ordering of the new medic in a couple of weeks. With this new ambulance it will give us a 5th reserve ambulance.
- He is working on an awards banquet sometime in March.

Division Chief Solesbee:

- Danny said that we have completed two Fire Suppression Contracts and we still have three that are outstanding that we are just waiting for the people to get back to him on.

Local IAFF:

Brad Mabie:

- The Health and Wellness program is going good. And he is really happy for the District with the ISO rating change.

Board Member Comments:

Jerry Settlemeyer:

- Congratulation to Joe Raade on the Distinguished Community Service Award that was presented to him by the Kiwanis, Lions, Rotary and the Cottage Grove Chamber.

Jacob Daniels:

- Congratulations to Joe Raade and thank you to Danny and his wife Candace Solesbee for being great MC's.
- Thank you Banner Bank for coming to our Board Meeting.
- Thank you Brad Mabie and everybody else for all the hard work on the Bond.
- Welcome to the Board Dan Duffy.

Jennifer Radcliffe:

- Jennifer said congratulation to both Joe and Danny they are great examples in the community.

Mike Caven:

- Mike said it is amazing how far we have come with the Fire District we couldn't have done it without a successful Board, Chief Creech and Chief Wooten.

Meeting Adjourned at 7:40 pm

Next Meeting: February 18, 2016 7:00pm Station 203 Creswell